

# Clackamas Middle College



**Clackamas Middle College**  
**12021 SE 82<sup>nd</sup> Avenue**  
**Happy Valley, Oregon 97086**

**Phone: 503.518.5925**  
**Fax: 503.518.5928**

September 1, 2017

Dear CEO Student:

As we begin the 2017-2018 school year, we want to make sure that our communication is current to ensure a successful school year for you. We are scheduling a mandatory informational meeting and registration workshop for **all new CEO students** so that we can provide information on our program requirements and prepare you for your next steps in your high school and college journey.

In order to provide the best support for our students in the CEO Program, we want to increase our connection with you so that you continue to grow both academically and socially. Your CEO Counselor, Karyn Renehan, will provide you with the following:

- One-on-one or group guidance meetings (1 meeting per trimester)
- Tracking high school and college progress through the online CMC Ed Plan
- Current information on college scholarships and application deadlines
- Assistance with college and career planning
- Access to resources online through CMC website (links will be emailed out)
- Midterm progress report tracking

Please plan on coming to Clackamas Middle College on **Thursday, September 14<sup>th</sup> from 1:00pm-2:30pm** for this mandatory informational meeting and registration workshop for all new CEO students. We are eager to continue providing a network of support to help you succeed in your remaining time at CMC.

**There is a contract enclosed to outline student responsibilities in the CEO program. Please review with a parent or guardian and bring it signed to Thursday's meeting with you.**

We hope you have had a wonderful summer and we look forward to seeing you and working with you this school year.

Sincerely,

A handwritten signature in black ink, appearing to read 'B. Sien'.

Brian Sien  
Principal  
Clackamas Middle College

**CEO Counselor Contact Info:**

Karyn Renehan  
[renehank@nclack.k12.or.us](mailto:renehank@nclack.k12.or.us) (best method)  
503-518-5925 x 18